

BY-LAWS
OF
INTERNATIONAL OCCULTATION TIMING ASSOCIATION

ARTICLE I

NAME

The name of the corporation shall be: INTERNATIONAL OCCULTATION TIMING ASSOCIATION
(hereinafter referred to as "IOTA")

ARTICLE II

TYPE OF CORPORATION

The corporation shall be a non-profit corporation.

ARTICLE III

PURPOSES

The corporation is formed for education and scientific purposes, for individuals and groups, of all races, creeds and ethnic backgrounds without regard to sex, for the primary purposes of:

1. Developing and implementing programs designed to foster awareness in individuals and in the community with regard to astronomical developments and achievements in the fields of occultation and eclipse research as well as promoting the science of astronomy.
2. Making available to individuals and the general public information on astronomical phenomena; organizing scientific expeditions for the observation of celestial events; analysis of occultation and eclipse observations and publishing and publicizing useful results and discoveries derived from the analysis.

ARTICLE IV

MEMBERS

Section 1. Members.

Members shall consist of the following classes:

1. Regular Member – a person whose regular dues are paid to the current date.
2. Honorary Member – an individual who make a significant observational contribution to this organization on a continuing basis but who cannot, for any reason, be a regular member. Honorary members shall be elected by a two-thirds (2/3) vote of members present at an Annual Meeting.

Section 2. Dues.

1. Dues shall cover a period of twelve (12) calendar months from the date paid by the individual member.
2. Dues for each member shall be as set from time to time by the Board of Directors of IOTA.

Section 3. Voting Privileges.

Members (both Regular and Honorary) may vote on all matters submitted to the membership and each member shall have one vote.

Section 4. Meetings.

1. Annual meetings of IOTA shall be held at Lunar and Planetary Institute, 3303 NASA Road 2, Houston, Texas, at 6:00 o'clock P.M. on the second Saturday of November of each year commencing November, 1983; provided that if such day falls on a legal holiday, then the annual meeting shall be held on the next succeeding day which is not a legal holiday.
2. Special meetings may be called by the President or the Board of Directors of IOTA.

Section 5. Notice of Meeting.

Notice of each annual or special meeting, specifying the time, date, and place thereof, and in the case of a special meeting, the purposes for which the meeting is called, shall be given not less than thirty (30) days prior to the date of the meeting.

Section 6. Quorum and Voting.

Thirty (30%) of the membership entitled to vote, represented by person or proxy, shall constitute a quorum. The vote of the majority of the members entitled to vote and thus represented at a meeting at which a quorum is present shall be the act of a member's meeting, unless the vote of a greater number is required by law. Members shall be entitled to vote by proxy on any question before the membership.

Section 7. Procedure.

All meetings shall be conducted in accordance with the terms of the By-laws of this organization and Robert's Rules of Order (Newly Revised Edition).

ARTICLE V

OFFICERS

Section 1. Designation.

The officers of IOTA shall be a President, Executive Vice President, Executive Secretary, Treasurer, Corresponding Secretary, Vice President for Grazing Occultation Services, Vice President for Planetary Occultation Services, Vice President for Lunar Occultation Services and Newsletter Editor.

Section 2. Qualifications.

Except as hereinafter provided, all officers shall be chosen by membership from among those persons having been members in good standing for at least one calendar year. The officers serving until December 31, 1983 shall be selected by the Board of Directors.

Section 3. Vacancies.

A vacancy in an office shall be filled from among the eligible membership by a majority of members present at any annual or special meeting, provided written notice of the proposed election is mailed or

delivered to each member at least thirty (30) days in advance of such meeting. Any person selected to fill such vacancy shall serve for the unexpired portion of the term of his predecessor.

Section 4. Term of Office.

All elected positions shall be for three (3) year terms, which shall begin on January 1 following the election year (except for the first officers, who shall hold office until December 31, 1983).

Section 5. President.

The President shall be the chief executive officer of IOTA; shall preside at all meetings of the Board of Directors, shall be responsible for the execution of the policies and programs of the Board of Directors, for the administration of the affairs of IOTA and shall have authority to execute instruments necessary to carry out those duties.

Section 6. Executive Vice President.

The Executive Vice President shall perform such duties as may be assigned from time to time by the Board of Directors or the President. In the event that illness or other reason prohibits the President from the performance of his duties, the Executive Vice President shall have the powers and perform the duties ordinarily the responsibility of the President.

Section 7. Executive Secretary.

The Executive Secretary of IOTA shall keep accurate and complete minutes of meetings of the Board of Directors and of the members, shall give notice of all meetings as required, shall have the usual powers and duties of a secretary, and shall perform such other duties as may be assigned from time to time by the Board of Directors or the President.

Section 8. Treasurer.

The Treasurer of IOTA shall have general charge and supervision of the books and records of account of IOTA and, subject to the direction of the Board of Directors, shall have charge of and be responsible for all cash and securities of IOTA. The Treasurer shall have the usual powers and duties of a treasurer, including the power to give receipts for cash, security, or other property delivered to IOTA, and the power to disburse funds in accordance with procedures to be established by the Board of Directors, and shall perform such additional duties as may be assigned by the Board of Directors or the President.

Section 9. Corresponding Secretary.

The Corresponding Secretary shall maintain the formal point of contact between IOTA and the general public, processing requests for information, and inquiries related to official business transactions.

Section 10. Vice President for Grazing Occultation Services.

The Vice President for Grazing Occultation Services shall organize, process and generate computer predictions for grazing occultation phenomena.

Section 11. Vice President for Planetary Occultation Services.

The Vice President for Planetary Occultation Services shall organize, process and generate computer predictions for occultations involving asteroids and planets.

Section 12. Vice President for Lunar Occultation Services.

The Vice President for Lunar Occultation Services shall organize, process and generate computer predictions for occultations involving objects by the moon.

Section 13. Newsletter Editor.

The newsletter editor shall organize, edit and produce a periodic newsletter for IOTA.

ARTICLE VI

BOARD OF DIRECTORS

Section 1. Number.

The Board of Directors shall consist of five (5) persons, who shall be appointed by the President from the following persons:

1. Immediate Past President
2. President
3. Executive Vice President
4. Executive Secretary
5. Treasurer

The number of Directors may be increased or decreased from time to time by amendment to these by-laws, but no change in the number of Directors shall have the effect of shortening the term of any incumbent Directors and the number of Directors shall never be less than three (3).

Section 2. Advisory Directors.

The President of IOTA, with the approval of the Board of Directors or the membership, may designate three Advisory Directors. Individuals serving as Advisory Directors shall serve for a period of three (3) years but shall not have voting power nor in any way be liable or responsible for development or implementation of policies or procedures of IOTA.

Section 3. Term of Office.

Each Director shall hold office for the term for which he holds office in IOTA or, in the case of the immediate Past President, until the next President is elected.

Section 4. Vacancies.

Vacancies in the Board of Directors occurring by death, resignation, or inability to serve of any Director shall be filled from among the eligible membership by appointment of a successor by the President. Any person selected to fill such vacancy shall serve for the unexpired term of the predecessor.

Section 5. Qualifications.

All directors shall be chosen from among those persons having been members in good standing for at least one calendar year.

Section 6. Meeting of Directors.

The Board of Directors of IOTA shall meet at least once each year immediately following the annual meeting of the members. Special meetings may be called at any time by the President upon reasonable notice to the Directors specifying matters to be considered at such meeting. Special meetings shall also be called upon written request of two (2) members of the Board of Directors. A quorum of the Board of Directors shall be three (3).

Section 7. Powers and Duties.

The Board of Directors of IOTA shall manage the affairs of IOTA. The Board of Directors shall have authority to create committees at such times and under circumstances as it deems appropriate which, to the extent provided in such resolution creating them, shall have and exercise the authority of the Board of Directors in management of IOTA. Each such committee shall consist of two (2) or more persons, a majority of whom are Directors.

ARTICLE VII

AMENDMENTS

These By-Laws may be amended by the membership at any annual or special meeting, provided written notice setting forth any proposed amendment is mailed or delivered to each member at least thirty days in advance of such meeting.

The By-Laws were adopted by the Board of Directors of IOTA by unanimous consent of the Directors, effective this ___ day of _____. 1983.

Note: On the copy provided, these By-Laws are undated. One signature, that of Paul Maley, is evident, but is not dated. It is unclear if they have been approved by the membership.